



VIETNAM 50th COMMEMORATION
PLANNING GROUP
Milwaukie City Hall
vietnam50@milwaukieoregon.gov

PLANNING AGENDA

June 25, 2015, 4:00 p.m.

[Agenda as of 6/23/2015]

1. Call to Order
 - a. Introductions
2. The Moving Wall Event:
 - a. Parade (Nieman)
 - i. Community Outreach/Special Event Permit (Wachs)
 - ii. Route Update
 - b. Public Relations and Marketing
 - i. Pamplin Media Insert (Wheeler)
 - ii. What to do with Poster and Post Card Proceeds (Nieman)
 - iii. T-Shirt Sale Prices (Nieman)
 - c. Parking and Traffic (Bartol/Hill)
 - i. Buses and Drivers (Craig)
 - d. Daily Schedule (Craig/Stauffer)
 - i. Saturday Ceremony Speakers
 1. Milwaukian Added to List of Casualties
 - ii. Casualty List Readers
 - iii. Videography Services – Parade and Ceremony?
 - e. Wall Site Updates
 - i. MHS Reader Board and Signage
 - ii. Confirm Sand Bags Delivery Details
 - iii. Lighting Update (W. Miller/Shannon)
 - iv. Service Organizations Update (Craig)
 - v. Overnight Security
 - f. Volunteer Recruitment (Hedges)
 - i. Food for Volunteers (Legion Auxiliary)
 - g. Budget and Fundraising (Craig)
 - h. Other Topics
3. Other Commemorative Events
 - a. USS Frank E Evans Memorial (2016 or 2017)

Next Meeting: Thursday 7/9/2015, 4 p.m., at Milwaukie City Hall